



**LOU A. LEON GUERRERO**  
Governor

**JOSHUA TENORIO**  
Lieutenant Governor

**CIVIL SERVICE COMMISSION**  
**Kumision I Setbision Sibit**  
**GOVERNMENT OF GUAM**  
**I Gobietnon Guahan**

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**DANIEL D. LEON GUERRERO**  
Executive Director

**Civil Service Commission Covid-19 Protocols**  
**Safety First, Service Second**

Pursuant to Governor's Executive Order 2021-01, January 19, 2021 and Department of Public Health Social Services Memo 2020-08, effective January 19, 2021, the Civil Service Commission (CSC) office will be open to the public from 8:00 am to 12:00 pm and 1:00 pm to 5:00 pm. Except for holidays. CSC encourages clients and the public to work with our office by telecommunication.

The entrance to the CSC office will be inaccessible and visitors are asked to ring the bell or knock or call 647-1855 for service. To enter the office, you must wear a mask, exhibit no flu-like symptoms, and pass a thermal temperature testing. (Less than 100.4 F. or 38 C.) Visitors will be required to provide an ID and to be logged to include name, cell phone no., and email or work phone for contact tracing. Any person who fails to follow safety protocols or shows flu-like symptoms you will be required to leave the CSC facility.

Board Hearings resumes on February 2021 and adhere to Public Health & Social Services covid-19 protocols including social distance, wearing masks, sanitization, and washing of hands.

CSC Administrative Counsel will instruct parties that they are permitted up to 4 witnesses at any given time within the CSC facility. If there are 5 or more witnesses arrangements shall be made during prehearing

Administrative Counsel, Case Managers, and other CSC officials shall advise parties, clients, and witnesses to follow covid-19 protocols. Any person that violates the safety protocols shall be removed and the case may be postponed.