WHEREAS, 4 G.C.A., Section 4401 states that: "The Commission may adopt rules to govern its procedures;

NOW, THEREFORE BE IT RESOLVED, that Rule 11.7.5, "Entry of Judgement", is hereby made part of the Rules of Procedure for Adverse Actions as follows:

RULE 11.7.5: ENTRY OF JUDGEMENT

A written decision and judgement shall be entered by a majority vote of the Civil Service Commission Board of Commissioners taken at a Commission meeting attended by a sufficient number of Commissioners to constitute a quorum.

A quorum of the Commission shall be four (4) members.

If a Commissioner abstains from voting, the abstention shall be counted as a vote in determining the number that constitutes a majority.

If a Commissioner has disqualified himself from an action, his presence shall be counted towards determining a quorum, but not as a vote in determining a majority.

A Commissioner is present at a Commission meeting if he participates by telephonic conference and his remarks are capable of being recorded as part of the record.
A Commissioner may vote on any matter if he attended all hearings on the matter or states on the record that he reviewed the record of any hearing for which he was not present.

SEE: 4 G.C.A SECTION 4402

DULY ADOPTED AND RATIFIED THIS ___ DAY OF OCTOBER 1999.

RICHARD J. UNTALAN
Chairman

MANUEL R. PINAUIIN
Vice Chairman

Joaquin T. Angoco
Commissioner

Julia R. Cruz
Commissioner

Zenon J. Belanger, Jr.
Commissioner

Priscilla T. Tuncap
Commissioner

John V. Gerber
Commissioner

JEH:vbm:07OCT99