GOVERNMENT OF GUAM
CIVIL SERVICE COMMISSION
KUMISION I SETBISION SIBIT
490 Chalan Palayyo, Agana Heights
P.O. Box 3156 Agana, Guam 96932
Tel: 475-1300/01 Fax: 477-3301

CIVIL SERVICE COMMISSION
BOARD OF COMMISSIONERS

CSC RESOLUTION NO. 99-014

RELATIVE TO THE AMENDMENT OF THE RULES OF PROCEDURE
FOR ADVERSE ACTIONS TO REPEAL SECTION 2 OF RULE 800 (G) and
TO ADD TWO NEW SECTIONS TO RULE 800 (G)

WHEREAS, the Civil Service Commission has implemented Rules of Procedure for
Adverse Actions; and

WHEREAS, Rule 800 G is amended to remove Section 1 and to add new sections "1"
and "2" as follows:

1. No later than one (1) week before a hearing on the merits or a
motion hearing, each party shall submit to the Commission all
documents they wish the Commission to consider.
   a. Appellee shall submit to the Commission the
      Notice of Proposed Adverse Action and the
      Notice of Final Adverse Action.
   b. Appellant shall submit to the Commission the
      Notice of Appeal of Adverse Action.

2. The documents shall be bound into a binder. Each document
shall be indexed and tabbed. Appellant shall identify his/her
documents using consecutive numbers. Appellee shall identify
its documents using consecutive letters of the alphabet.

   a. Each party shall submit eleven (11) copies of
      their binders to the Commission.

NOW, THEREFORE, BE IT RESOLVED, that the Rules of Procedure
for Adverse Action is hereby amended to incorporate Sections 1 and 2 of Rule 800 G as written
above.
DULY AND REGULARLY ADOPTED this 29th day of July 1999.

RICHARD J. UNTALAN
Chairman

MANUEL R. PINAUDIN
Vice Chairman

Joaquin T. Angoco
Commissioner

Julia R. Cruz
Commissioner

LENON J. BELANGEJR.
Commissioner

Priscilla T. TuncaP
Commissioner

John V. Gerber
Commissioner