



GOVERNMENT OF GUAM

CIVIL SERVICE COMMISSION KUMISION I SETBISION SIBIT

490 Chalan Palasyo, Agana Heights
P.O. Box 3156 Agana, Guam 96932
Tel: 475-1300/01 Fax: 477-3301



CIVIL SERVICE COMMISSION RESOLUTION NO. 99-007

THE ADOPTION OF C.S.C. RULES

WHEREAS, the Civil Service Commission desires to implement rules regarding the role of the Administrative Counsel during the Discovery period of a case; and

THE CIVIL SERVICE COMMISSION desires to add a **MISCELLANEOUS RULE SECTION** for efficient operation;

THEREFORE, IT IS RESOLVED that the following rules be duly adopted:

C.S.C. RULE 800 E (1) (a) CONTINUANCE

The Commission's Administrative Counsel is empowered to grant continuances in the date of hearing, so long as the continuance is applied for more than seven days before the date sought to be continued.

C.S.C RULE 900: DISCOVERY

- 1) The Commission's Administrative Counsel shall control the nature and scope of discovery between the parties, including, but not limited to, the following:
 - A. Issue orders compelling discovery;
 - B. Issue orders limiting the scope and nature of discovery;
 - C. Issue orders establishing dates for completion of discovery; and
 - D. Issue protective orders regarding discovery.
- 2) Any order regarding discovery that is issued by Administrative Counsel is subject to review by the Commission, if a party requests such a review by filing an appropriate motion with the Commission within forty-eight (48) hours (holidays and weekends excluded) of receipt of the order.

C.S.C. RULE 1000: MISCELLANEOUS

- 1) All pleadings, motions, and other writings which are filed with the Commission shall identify the Commission's Case Manager who is assigned to the action by placing his or her name immediately below the identity of the attorney or lay representative who prepared the document.


BE IT FURTHER

RESOLVED, That these rules shall take effect as of the execution of this Resolution; and be it further

RESOLVED, That the Executive Director, with the advice of the Administrative Counsel, shall provide the necessary guidelines for the implementation of these rules.

DULY AND REGULARLY ADOPTED this 6TH day of MAY 1999.



RICHARD J. UNTALAN
Chairman


MANUEL R. PINAQUIN
Vice Chairman


JOAQUIN T. ANGOCO
Commissioner


JULIA R. CRUZ
Commissioner


ZENON J. BELANGER, JR.
Commissioner


PRISCILLA T. TUNCAP
Commissioner


JOHN V. GERBER
Commissioner