CIVIL SERVICE COMMISSION  
RESOLUTION NO. 98-004  

RELATIVE TO THE  
DEPARTMENT OF ADMINISTRATION'S  
DRUG-FREE WORKPLACE OPERATING PROCEDURES  

WHEREAS, the Department of Administration's Drug-Free Workplace Operating Procedures for dealing with illegal drug use in the workplace was promulgated on December 6, 1995; and  

WHEREAS, the recent accidents and unsafe practices of school bus drivers have caused major concerns for the safety of school children and the general public; and  

WHEREAS, the Drug-Free Workplace Operating Procedures provide for the drug testing of employees involved in on-the-job accidents and unsafe practices involving death, bodily injury, or damage to property in excess of $10,000; and  

WHEREAS, the Department of Administration has requested that Paragraph 24, "ACCIDENT OR UNSAFE PRACTICE TESTING", be revised to strengthen and clarify the criteria for conducting drug tests on employees who are suspected of possibly causing an on-the-job accident or unsafe, on-duty, job-related practice.  

NOW, THEREFORE, BE IT RESOLVED:  

1. The Civil Service Commission hereby approves the Revised Paragraph 24 "ACCIDENT OR UNSAFE PRACTICE TESTING" (Attachment A) hereby approved and adopted as part of the Department of Administration Drug-Free Workplace Program Operating Procedures effective December 6, 1995, and as Appendix 1 of the Department of Administration Personnel Rules and Regulations effective April 2, 1997.  

2. All autonomous departments and agencies are required to conform their Drug-Free Workplace Program and personnel rule and regulations to Appendix I.  

3. This Resolution be transmitted to the Governor together with Attachment A (Paragraph 24 "ACCIDENT OR UNSAFE PRACTICE TESTING") for promulgation through Executive Order.

RICHARD J. UNTALAN
Chairman

MANUEL R. PINAUNIN
Vice-Chairman

JOAQUIN T. ANGOCO
Commissioner

JULIA R. CRUZ
Commissioner

ZENON J. BELANGER, JR.
Commissioner

PRISCILLA T. TUNCAP
Commissioner

JOHN V. GERBER
Commissioner