

CSC RESOLUTION NO. 88-001

BE IT RESOLVED BY THE CIVIL SERVICE COMMISSION:

WHEREAS, Section 4403 of Title 4 of the Guam Code Annotated vests the Civil Service Commission with authority to adopt rules to govern its procedures; NOW, THEREFORE, BE IT

RESOLVED, that the Civil Service Commission hereby duly adopts its procedures for the scheduling and conduct of meetings as follows:

1. Regular Meetings. Regular meetings will be held on or about 4:00 p.m. on Tuesdays and/or Thursdays of each month, unless otherwise specified by the Board. Proper notices shall be given in accordance with the Open Government Law.
2. Agenda Items. Matters to be acted upon during regular meetings will be those matters listed on the agenda for each scheduled meeting.
3. Continuances. Regular meetings scheduled on a Tuesday or Thursday may be continued on a Monday, Wednesday, and/or Friday for matters which were initially heard or discussed but not acted upon. In this event a continuance shall be considered a regular meeting.
4. Attendance Requirements for Regular Meetings. The unexcused absences of a Commissioner from three (3) consecutive regular meetings of the Board shall be cause for removal of the Commissioner from the Board, and the Governor may thereupon execute such removal. The other Commissioners shall determine whether a member's absence is excused or unexcused. The Chairperson shall submit a quarterly report on the attendance of the Commissioners to the Governor in pursuant to Government Code of Guam Sections 6911.1 and 6911.2.
5. Special Meetings. Special meetings may be called at any time by the Chairperson, or by a majority of the Commissioners of the Board, in accordance with the Government Code of Guam Section 3232.

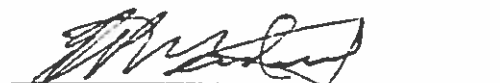
6. Quorum. Four (4) Commissioners shall constitute a quorum of the Board for the transaction of business. The vote of at least four (4) Commissioners is required for any action to carry.

DULY AND REGULARLY ADOPTED ON THE 10th DAY OF MARCH,  
1988.

  
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MARIA S. CONNELLEY  
Chairperson

  
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WILLIS S. CANNON  
Vice-Chairperson

  
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FELIX P. CAMACHO  
Commissioner

  
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EDWARD P. MENDIOLA  
Commissioner

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EDUARDO F. DELA PENA  
Commissioner

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JOHN D. ISHMAEL  
Commissioner