



**GOVERNMENT OF GUAM**

**CIVIL SERVICE COMMISSION  
KUMISION I SETBISION SIBIT**



**RE: Designation of Authority  
CSC RESOLUTION NO. 2013-03**

**WHEREAS**, the Civil Service Commission’s procedural rules provide, in several instances, that the Executive Director or his designee shall be responsible for the issuance of orders with regard to discovery, scheduling, and other administrative tasks; and

**WHEREAS**, for the sake of efficiency and consistency, the Commission finds it prudent to articulate who such designee shall be when the Executive Director is unavailable.

**NOW THEREFORE BE IT RESOLVED**, that the Executive Director’s designee shall be either the Commission’s Administrative Counsel or the Personnel Management Administrator. Should either of those individuals be unavailable, the designee shall be the next most senior level staffer available.

Duly and regularly adopted this 24<sup>th</sup> day of January, 2013.

**LUIS R. BAZA**  
Chairman

**MANUEL R. PINAUM**  
Vice-Chairman

**PRISCILLA T. TUNCAP**  
Commissioner

**JOHN SMITH**  
Commissioner

**LOURDES HONGYEE**  
Commissioner

**DANIEL D. LEON GUERRERO**  
Commissioner

**EDITH C. PANGELINAN**  
Commissioner

**ORIGINAL**