

GOVERNMENT OF GUAM

**CIVIL SERVICE COMMISSION
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**CIVIL SERVICE COMMISSION
RESOLUTION NO. 2004-001**

**RELATIVE TO THE DEPARTMENT OF ADMINISTRATION'S
DRUG-FREE WORKPLACE PROGRAM OPERATING
PROCEDURES**

WHEREAS, the Department of Administration's comprehensive Drug-Free Workplace Program Operating Procedures was promulgated on December 06, 1995 by Executive Order No. 95-29; and

WHEREAS, Section 24(a) "ACCIDENT OR UNSAFE PRACTICE TESTING" of the Department of Administration's Drug-Free Workplace Program Operating Procedures was amended by Executive Order No. 99-03, promulgated on February 18, 1999; and

WHEREAS, the role of Department of Mental Health and Substance Abuse is to ensure the rehabilitation and treatment of employees and applicants for employment regardless of the position they occupy; and

WHEREAS, the Department of Mental Health and Substance Abuse have not been involved in the process or the review of the listing of positions to determine whether positions should be added or deleted from the list of Testing Designated Position (TDP); and

WHEREAS, the Department of Administration has requested to amend Section 5a(2) of the Drug-Free Workplace Program Operating Procedures to delete the Department of Mental Health and Substance Abuse in the approval process of any addition or deletions of positions to the Testing Designated Positions (TDP).

NOW, THEREFORE, BE IT RESOLVED:

1. The Civil Service Commission approves the amendment of Section 5a(2) to read:

"Approve additions to and deletions from the Testing Designated Position (TDP) list after conferring with the Attorney General's Office, and subject to CSC approval."

2. All autonomous departments and agencies are required to update their Drug-Free Workplace Program consistent with any amendment.

3. This Resolution is to be transmitted to the Governor for promulgation through Executive Order.


WE, THE UNDERSIGNED, REPRESENTING ALL OF THE CIVIL SERVICE COMMISSION, HEREBY ADOPT THIS RESOLUTION NO. 2004-001 THIS 20TH DAY OF JANUARY 2004.



LUIS R. BAZA
Chairman



MANUEL R. PINAUI
Vice Chairman



JOAQUIN T. ANGOCO
Commissioner



PRISCILLA T. TUNCAP
Commissioner

JOHN V. GERBER
Commissioner

JOSE L.G. TECHAIRA
Commissioner

MARIA T.C. RAMOS
Commissioner