CIVIL SERVICE COMMISSION
RESOLUTION NO. 2000-007

RELATIVE TO RULE 6.09
OF THE GUAM POWER AUTHORITY’S
PERSONNEL RULES AND REGULATIONS
REGARDING DETAIL ASSIGNMENTS

WHEREAS, § 4105 of Title 4, Guam Code Annotated, provides that the Guam Power Authority Board of Directors shall adopt personnel rules and regulations to be approved by the Civil Service Commission and promulgated by Executive Order of the Governor; and

WHEREAS, the existing Guam Power Authority’s Rules and Regulations, which was signed and promulgated on October 4, 1982 did not include a Detail Provision and Detail Policy; and

WHEREAS, the Guam Power Authority has requested that Rule 6.09 be incorporated for consistency and uniformity with the Department of Administration’s Detail Assignments Policy Rule 4.506.

NOW, THEREFORE, BE IT RESOLVED:

1. The Civil Service Commission hereby approves the new Rule 6.09 Detail Assignments of the Guam Power Authority’s Personnel Rules and Regulations (Exhibit “A”) effective immediately.

2. This Resolution be transmitted to the Governor, together with Exhibit “A” (Amended Rule 6.09 for promulgation through Executive Order.

RICHARD J. UNTALAN
Chairman

MANUEL R. PINAUIN
Vice Chairman

JULIA R. CRUZ
Commissioner

JOAQUIN T. ANGOCO
Commissioner

PRISCILLA T. TUNCAP
Commissioner

ZENON J. BELANGER, JR.
Commissioner

JOHN V. GERBER
Commissioner
6.09 **Detail Assignments**

A. A detail is the temporary assignment to meet management needs of an employee to another position or to a group of specific duties and responsibilities for a specified period with the employee returning to his regular duties at the end of the detail. A position is not filled by a detail as the employee continues to be the incumbent of the position from which he is detailed, and his salary during the detail does not change. For details to unbudgeted positions, or to a group of specific duties and responsibilities, the General Manager shall provide a position description upon the 30th day of the detail appointment.

B. Details shall be made only for meeting temporary needs of the Authority such as:

1. emergency details – to meet emergencies occasioned by abnormal workload, change in organization, or unanticipated absences; or

2. pending description and formal classification of a new position; or

3. to replace an incumbent who is undergoing training.

C. All details in excess of 30 calendar days must be documented by the General Manager. No personnel action shall be transacted unless proper documentation is provided.

D. An employee shall not be detailed while serving a probationary period.

**EXHIBIT “A”**
EXECUTIVE ORDER NO. 2000-___

RELATIVE TO RULE 6.09 OF THE GUAM POWER AUTHORITY’S PERSONNEL RULES AND REGULATIONS REGARDING DETAIL ASSIGNMENTS

WHEREAS, §4105 of Title 4, Guam Code Annotated, provides that the Guam Power Authority Board of Directors shall adopt personnel rules and regulations to be approved by the Civil Service Commission and promulgated by Executive Order of the Governor; and

WHEREAS, the existing Guam Power Authority’s Rules and Regulations, which was signed and promulgated on October 4, 1982 did not include Rule 6.09, Detail; and

WHEREAS, the Guam Power Authority has requested that Rule 6.09 be incorporated for consistency and uniformity with the Department of Administration’s Detail Assignments Policy Rule 4.506; and

WHEREAS, the Civil Service Commission approved the incorporation of Rule 6.09 Detail Assignments of the Guam Power Authority’s Personnel Rules and Regulations (Attachment A) effective immediately in its meeting on the 14th day of September 2000; and

WHEREAS, the Gutierrez-Bordallo Administration is committed to a merit system of personnel administration; and

WHEREAS, it is the policy of the Gutierrez-Bordallo Administration that personnel rules and regulations for the Executive Branch be uniform in substance and consistent in application to the fullest extent possible.

NOW, THEREFORE, I, CARL T.C. GUTIERREZ, Governor of Guam, by virtue of the authority vested in me by §4105, Title 4, Guam Code Annotated, and the Organic Act of Guam, as amended, do order;

1. The Attached Rule 6.09 of the Guam Power Authority’s Personnel Rules and Regulations regarding Detail Assignments adopted by the Board of Directors and approved by the Civil Service Commission, are hereby promulgated.

2. All prior rules, regulations, policies, memoranda or Executive Orders in conflict with this Executive Order are hereby rescinded to the extent of such conflict.
3. A copy of Rule 6.09 of the Guam Power Authority's Personnel Rules and Regulations regarding Detail Assignments, as promulgated, shall be filed with the Legislative Secretary to take prospective effect on the date of filing ________________.

SIGNED AND PROMULGATED at Hagatna, Guam this ____th day of ________________, 2000.

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CARL T. C. GUTIERREZ
Governor of Guam

COUNTERSIGNED:

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MADELIENE Z. BORDALLO
Lieutenant Governor of Guam