



BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

BENITA A. MANGLONA
DIRECTOR

STEPHEN J. GUERRERO
DEPUTY DIRECTOR

CERTIFICATION

The Bureau of Budget and Management Research (BBMR) hereby certifies and approves the Biennial Budget request for Fiscal Years 2012 and 2013 herewith attached for the **CIVIL SERVICE COMMISSION**.

BBMR further attests that all efforts were made in the review process to ensure the accuracy of the calculations and that the result indicates compliance with the budget ceiling established for this government entity from all fund sources.

The justification of this budget request is the responsibility of the government entity listed above and any submission outside of the certified submission is neither approved nor sanctioned by the Bureau of Budget and Management Research.

2/5/11

[Signature]
BENITA A. MANGLONA

Date: MAY 17 2011

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3:07 pm
MAY 18 2011

Bureau of Budget and
Management Research

**Government of Guam
Biennial Budget
Fiscal Years 2012 & 2013**

Agency Budget Certification

Agency: **CIVIL SERVICE COMMISSION**

Agency Head: *Alberto A. Lamorena, Director*

I certify that the attached budget, submitted herewith, has been reviewed for accuracy and that all requirements by the Bureau of Budget & Management Research (BBMR) have been met. I also acknowledge that this budget document will be returned to this department if any of the BBMR requirements is not met.

Agency Head: *Alberto A. Lamorena* Date: _____
(Signature)

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Bureau of Budget and
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ORIGINAL

**Government of Guam
Biennial Budget
Fiscal Years 2012 & 2013**

Department / Agency Narrative

FUNCTION: Executive Direction

DEPT. / AGENCY: Civil Service Commission

MISSION STATEMENT:

The Civil Service Commission shall administer an appeals system for the Government of Guam Classified employee adverse actions, grievances, lay-offs and other appeals authorized by laws and rules. The CSC will enforce personnel action reviews, political activity laws (Mini-Hatch Act), investigate Whistle-Blower, complaints, and administer laws and regulations regarding ethics in public contracting and other areas as authorized by law.

Goals and objectives:

1. To provide opportunities to Government of Guam classified employees for appeals to adverse actions and other actions as authorized by laws and rules.

Objective: To maintain full-time hours to receive appeals and entertain question regarding related process.

2. To review and investigate, as necessary, all personnel actions taken by all government entities.

Objective: To receive timely reports from all government entities and utilized the CSC's Null and Void authority to the extent necessary.

3. To provide training and presentation to management and employee groups related to adverse actions, grievances, and other appeals for the benefits of both management and employee.

Objective: Schedule quarterly, semi-annual, or annual meetings to discuss adverse action and grievance concepts for benefit of both management and employee.

4. To provide orientations and information on the Mini-Hatch Act and the regulation of political activity for employees of the Government of Guam and the general public.

ORIGINAL

Objective: To ensure response to questions and concerns about political activity are available through brochures and presentations.

5. To administer statues and regulations related to ethics in public contracting. This includes addressing violations to laws, rules and regulations via the Board of Commissioners as well as providing information through orientations and presentations and forms.

Objective: To ensure all agencies have adequate information and forms related to ethics in public contracting.

GOALS AND OBJECTIVES:

ORIGINAL

Civil Service Commission

Fy2012 Organizational Chart

Approved by:

Alberto A. Lamorena
Executive Director
Date: 4/27/11

Approved by:

Luis Baza,
Board Chairman
Date: 4/27/11

Governor

Lt. Governor

Board of Commissioners

Special Project
Coordinator

Executive Director

Legal Counsel

Board Secretary

**Administrative
Support Division**

**Personnel
Management
Division**

Clerk III

3 ea. Personnel Management
Analyst III's

Clerk I (Proposed)

1 ea. Personnel
Management Analyst I
(Proposed)

ORIGINAL

**Decision Package
Biennial Budget
Fiscal Years 2012 & 2013**

Department/Agency: Civil Service CommissionDivision/Section: Director's Office**Program Title: AGENCY SUMMARY****Activity Description:**

Mission - To administer and enforce personnel policies and practices that will uphold the Merit System and Due Process for all classified employees of the Executive Branch.

Vision - To be the premier agency of the Government of Guam, establishing the ideal in human resources leadership for others to follow, focusing on quality, and recognizing and remaining open to innovation, and insisting on accountability.

- 1) To adjudicate Adverse Action appeals, Grievance appeals, Equal Employment Activity complaint appeals, Furlough, lay-off, Priority Placement investigation appeals.
- 2) To adjudicate Public employee Protection Act investigations.
- 3) To adjudicate Political Activity Investigations.
- 4) To adjudicate Ethics in Procurement Investigation.
- 5) To adjudicate reviews of Notices of Personnel Actions investigations.
- 6) To adjudicate requests for Post Audit investigations.
- 7) To provide the Board of Commissioners administrative support in the area of Legal Guidance, Personnel Management Investigations and and Case Management, Budgeting and Clerical support.

Major Objective(s):

- 1) To provide an administrative adjudication process for the Executive Branch classified employees, to minimize and reduce litigation cost to the Government of Guam associated with Adverse Action appeals, Grievance appeals, Equal Employment Activity complaint appeals, Furlough, Lay-Off, Priority Placement investigation appeals, Public Employee Protection Act, Ethics in Procurement, reviews of Notice of Personnel Actions investigations, and requests for Post Audit investigations.
- 2) To provide guidance and direction to government officials and employees in the application of rules and laws on personnel matters as necessary.
- 3) To review a variety of personnel transactions (to include but not limited to classification and pay and recruitment actions) effectuated by the various personnel agencies to insure compliance with governing laws, rules and regulations; recommends corrective action for violations noted in accordance with the statutory authority and jurisdiction of the Commission. To include but not limited to line & autonomous agencies Pay Systems and application of Personnel Rules & Regulation Systems.

Short-term Goals:

- 1) To minimize and reduce paper usage, and automate the Commission's functions, to include electronic filing of documents.
- 2) To implement and enforce the Commission's Security Policy.

Workload Output

Workload Indicator:	FY 2010 Level of Accomplishment	FY 2011 Anticipated Level	FY 2013 Projected Level	FY 2013 Projected Level
1) Personnel Action Reviews	2,316	2,663	3,062	3,062
2) Adverse Action Appeals	19	22	25	25
3) Grievance Appeals	29	33	38	38
4) EEO Complaint Appeals	4	5	6	6
5) Lay Off investigation appeals	0	0	0	0
6) Furlough investigation appeals	1	2	3	3
7) Priority Placement investigation appeals	0	0	0	0
8) Public Employee Protection Act investigations	3	3.25	4.87	4.87
9) Political Activity investigation	4	6	9	9
10) Ethics in Procurement investigations	0	0	0	0
11) Post Audit investigations	2	5	8	8
12) Status Call Conferences	490	564	664	664
13) Pre-Hearing Conferences	36	41	46	46
14) Motion Hearings	87	100	115	115
15) Hearing on the Merits	135	155	178	178
16) Decision and Judgement	45	52	60	60
17) Decision and Orders	15	17	20	20
17) Judgement of Dismissals	38	44	51	51
18) Intake of Documents	1,548	1780	3860	3860
19) Written Official memorandums	172	198	228	228
20) Telephone Calls	15,600	17940	20631	20631
23) Walk-ins customers	192	221	254	254
24) Trainings	0	0	0	0
25) General Meetings	42	48	55	55
26) Court Hearings	7	8	9	9
27) Court Briefings	31	36	41	41

ORIGINAL

**Decision Package
Biennial Budget
Fiscal Years 2012 & 2013**

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ORIGINAL

AS400 Account Code	Appropriation Classification	GENERAL FUND				SPECIAL FUND 1/				FEDERAL MATCH				GRAND TOTALS (ALL FUNDS)			
		FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY 2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY 2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY 2013 Governor's Request	FY 2010 Expenditures & Encumbrances	FY 2011 Authorized Level	FY 2012 Governor's Request	FY 2013 Governor's Request
	PERSONNEL SERVICES																
111	Regular Salaries/Increments/Special Pay:	268,355	505,205	502,895	514,375	0	0	0	0	0	0	0	0	0	0	0	0
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	75,576	148,685	183,586	196,209	0	0	0	0	0	0	0	0	0	0	0	0
114	Insurance Benefits (Medical / Dental / Life):	14,705	25,570	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL PERSONNEL SERVICES	\$358,637	\$679,460	\$686,481	\$710,584	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$710,584
	OPERATIONS																
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	10,183	20,984	20,984	20,984	0	0	0	0	0	0	0	0	0	0	0	20,984
233	OFFICE SPACE RENTAL:	85,470	85,470	85,470	95,429	0	0	0	0	0	0	0	0	0	0	0	95,429
240	SUPPLIES & MATERIALS:	4,461	1,000	1,665	5,000	0	0	0	0	0	0	0	0	0	0	0	5,000
250	EQUIPMENT:	33,580	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	150	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	15,850	31,540	36,400	36,400	0	0	0	0	0	0	0	0	0	0	0	36,400
	TOTAL OPERATIONS	\$149,494	\$138,994	\$144,519	\$157,813	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$157,813
	UTILITIES																
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephonal Toll:	9,504	10,780	10,780	10,780	0	0	0	0	0	0	0	0	0	0	0	10,780
	TOTAL UTILITIES	\$9,504	\$10,780	\$10,780	\$10,780	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,780
450	CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL APPROPRIATIONS	\$517,635	\$829,234	\$841,780	\$879,177	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$879,177
1/ Specify Fund Source																	
	FULL TIME EQUIVALENCIES (FTEs)	3	3	3	3	0	0	0	0	0	0	0	0	0	0	0	3
	UNCLASSIFIED:	7	7	7	7	0	0	0	0	0	0	0	0	0	0	0	7
	CLASSIFIED:	10,000	10,000	10,000	10,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000

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Government of Guam
Biennial Budget
Fiscal Years 2012 & 2013

[BBMR 96A] Rev

Schedule B- Contractual

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Xerox - Taa WorkCentre #WC7775PG Lease			\$ 10,680.00			\$ 10,680.00
GG-Wang			\$ 10,304.00			\$ 10,304.00
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Contractual			\$ 20,984.00			\$ 20,984.00

Schedule C - Supplies & Materials

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Office Materials and Supplies			\$ 833.00			\$ 2,500.00
Xerox Supplies			\$ 832.00			\$ 2,500.00
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Supplies & Materials			\$ 1,665.00			\$ 5,000.00

Schedule D - Equipment

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Equipment			\$ -			\$ -

Schedule E - Miscellaneous

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Stipend Payments for 7 Board Members			\$ 36,400.00			\$ 36,400.00
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Miscellaneous			\$ 36,400.00			\$ 36,400.00

Schedule F - Capital Outlay

Item	FY 2012			FY 2013		
	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
Upgrade 9 existing computers. Restructure existing Office to allow easy access for clients and the Public to include separation between clients and commissioners			\$ -			\$ 9,959.00
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total Capital Outlay			\$ -			\$ 9,959.00

ORIGINAL

Schedule A - Off-Island Travel

Department/Agency: Civil Services Commission
 Division: Summary
 Program: _____

FY 2012

Purpose / Justification for Travel							
1/	N/A						
2/							
3/							
4/							
5/							
6/							
No. of Travelers: _____							1/
Position Title of Traveler(s)		Travel Dates	Destination	Air Fare	Per diem 2/	Registration	Total Cost
	1/			\$ -	\$ -	\$ -	\$ -
	2/						
	3/						
	4/						
	5/						
	6/						
				\$ -	\$ -	\$ -	\$ -

FY 2013

Purpose / Justification for Travel							
1/	N/A						
2/							
3/							
4/							
5/							
6/							
No. of Travelers: _____							1/
Position Title of Traveler(s)				Air Fare	Per diem 2/	Registration	Total Cost
	1/			\$ -	\$ -	\$ -	\$ -
	2/						
	3/						
	4/						
	5/						
	6/						
				\$ -	\$ -	\$ -	\$ -

1/ Provide justification for multiple travelers attending the same conference / training / etc.
 2/ Rates must be consistent with Title 5 GCA, Div.2, Ch.23, §23104 and Federal Joint Travel Regulations

ORIGINAL

**Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)**

FUNCTIONAL AREA: Executive Direction
DEPARTMENT/AGENCY: Civil Service Commission
PROGRAM: SUMMARY
FUND: General Funds

[BBMR SP-1]

ORIGINAL

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(I) Amt.	(J) Subtotal	Benefits					(P) Medical (\$ Premium)	(Q) Dental (\$ Premium)	(R) Total Benefits (K thru Q)	(S) TOTAL (J + R)	
							Date	%			(K) Retirement (\$19.02-26PF)	(L) Retire (DD)	(M) Social Security (6.2% + J)	(N) Medicare (1.45% + J)	(O) Life (1)					
1	Director's Office			\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	Personnel Management Adm.			200,751	0	\$0			0	200,751	60,406	0	2,911	696	14,304	1,544	79,861	280,612		
3	Legal			211,571	0	\$0			1,319	212,890	64,059	0	3,087	696	7,196	940	75,978	288,868		
4	Board			68,493	0	\$0			1,227	69,720	20,979	0	1,011	0	4,076	386	26,452	96,172		
5				31,014	0	\$0			0	31,014	9,332	0	450	174	3,576	386	13,918	44,932		
6				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
7				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
8				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
9				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
10				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
11				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
12				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
13				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
14				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
15				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
16				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
17				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
18				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
19				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
20				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
21				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
22				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
23				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
24				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
25				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	
Grand Total:				\$511,829	\$0	\$0			\$2,246	\$514,375	\$154,775	\$0	\$0	\$0	\$7,458	\$1,566	\$29,152	\$3,256	\$196,208	\$710,583

* Night Differential / Hazardous / Worker's Compensation / etc.
 1/ FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2013
 2/ FY 2013 (proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

FUNCTIONAL AREA: Executive Direction
 DEPARTMENT/AGENCY: Civil Service Commission
 PROGRAM: Director's Office
 FUND: General Funds

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special	(H) Incumbent		(I) Amt.	(J) Subtotal	Benefits							(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
							Date	Asst.			(K) Retirement (1 + 30.09%)(2)	(L) Retire (DD) (\$19.02+26P)	(M) Social Security (6.2% + J)	(N) Medicare (1.45% + J)	(O) Life (1)						
1	Executive Director (Unclass)	Alberto A. Lamorena	L3-10	\$74,208	0	0	N/A		0	\$74,208	\$22,630	0	0	\$1,091	\$174	\$3,576	\$386	\$27,857	\$103,065		
2	Administrative Services Officer	Jennifer B. Reyes	N-18	61,358	0	0	1/24/2014		0	61,358	18,463	0	0	890	\$174	\$3,576	\$386	23,488	84,846		
3	Project Coordinator (Unclass)	Christine P. Quintana	M-5	35,848	0	0	N/A		0	35,848	10,787	0	0	520	\$174	\$3,576	\$386	15,442	51,290		
4	Clerk Typist III	Rachel G. Prullino	F-12	28,337	0	0	3/2/2014		0	28,337	8,527	0	0	411	\$174	\$3,576	\$386	13,073	41,410		
5				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
6				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
7				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
8				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
9				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
10				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
11				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
12				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
13				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
14				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
15				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
16				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
17				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
18				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
19				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
20				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
21				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
22				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
23				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
24				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
25				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
* Night Differential / Hazardous / Worker's Compensation / etc.																					
Grand Total:				\$200,751	0	0			0	\$200,751	\$60,406	0	0	\$2,911	\$696	\$14,304	\$1,344	\$79,861	\$280,612		

1/1-FY 2011 (current) Gov/Guam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2013
 2/1-FY 2013 (proposed) Gov/Guam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

ORIGINAL

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

Input by Department												
Special Pay Categories												
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)		
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard Pay 10%	Hazard Pay 35%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal	
1	0	Executive Director (Unclass)	Alberto A. Lamorena	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	0	Administrative Services Officer	Jeanette B. Reyes	0	0	0	0	0	0	0	0	
3	0	Project Coordinator (Unclass)	Christine P. Quinata	0	0	0	0	0	0	0	0	
4	0	Clerk Typist III	Rachael G. Paulino	0	0	0	0	0	0	0	0	
5	0	0	0	0	0	0	0	0	0	0	0	
6	0	0	0	0	0	0	0	0	0	0	0	
7	0	0	0	0	0	0	0	0	0	0	0	
8	0	0	0	0	0	0	0	0	0	0	0	
9	0	0	0	0	0	0	0	0	0	0	0	
10	0	0	0	0	0	0	0	0	0	0	0	
11	0	0	0	0	0	0	0	0	0	0	0	
12	0	0	0	0	0	0	0	0	0	0	0	
13	0	0	0	0	0	0	0	0	0	0	0	
14	0	0	0	0	0	0	0	0	0	0	0	
15	0	0	0	0	0	0	0	0	0	0	0	
16	0	0	0	0	0	0	0	0	0	0	0	
17	0	0	0	0	0	0	0	0	0	0	0	
18	0	0	0	0	0	0	0	0	0	0	0	
19	0	0	0	0	0	0	0	0	0	0	0	
20	0	0	0	0	0	0	0	0	0	0	0	
21	0	0	0	0	0	0	0	0	0	0	0	
22	0	0	0	0	0	0	0	0	0	0	0	
23	0	0	0	0	0	0	0	0	0	0	0	
24	0	0	0	0	0	0	0	0	0	0	0	
25	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel, 15% of reg. rate of pay

ORIGINAL

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

FUNCTIONAL AREA: Executive Direction
DEPARTMENT/AGENCY: Civil Service Commission
PROGRAM: Personnel Management Administration
FUND: General Funds

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special	(H) Increment		(I) Advt.	(J) Subtotal	(K) Retirement (E-F+G+I) (J * 30.09%)(2)	(L) Retire (DD) (S19.02*26P)	(M) Social Security (6.2% * J)	(N) Benefits			(O) Life (1)	(P) Medical (7*Resolution)	(Q) Dental (7*Resolution)	(R) Total Benefits (K thru Q)	(S) (1 + R) TOTAL
							Date	Advt.						Medicare (1.45% * J)	Life (1)	Medical (7*Resolution)					
1	Personnel Management Admin.	Roland P. Kerjoran	Q-6	\$52,458	0	0	3/10/2013		\$1,319	\$53,777	\$16,181	0	0	\$780	\$174	0	0	0	0	\$17,135	\$70,912
2	Personnel Management Asst. III	Maria P. Masanyon	N-12	49,915	0	0	12/15/2014		0	49,915	15,019	0	0	724	\$174	1,560	168	0	17,645	67,560	
3	Personnel Management Asst. III	Maria Cruz	N-17	59,283	0	0	4/12/2014		0	59,283	17,838	0	0	860	\$174	4,076	386	0	23,334	82,617	
4	Personnel Management Asst. III	Tony Aguon	N-11	49,915	0	0	4/18/2014		0	49,915	15,019	0	0	724	\$174	1,560	386	0	17,863	67,778	
5				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
6				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
7				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
8				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
9				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
10				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
11				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
12				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
13				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
14				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
15				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
16				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
17				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
18				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
19				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
20				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
21				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
22				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
23				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
24				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
25				0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0
				Grand Total:					\$211,571	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				Grand Total:					\$1,319	\$212,890	\$64,059	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

* Night Differential / Hazardous / Worker's Compensation / etc.
1/1: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2013
2/1: FY 2013 (proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

ORIGINAL

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

Input by Department												
Special Pay Categories												
(A)	(B)	(C)	(D)	(E)		(F)	(G)	(H)	(I)	(J)	(K)	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sundry Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal	
1	0	Personnel Management Admin.	Roland P. Ferjeran	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	0	Personnel Management Asa III	Maria P. Manayon	0	0	0	0	0	0	0	0	
3	0	Personnel Management Asa III	Maria Cruz	0	0	0	0	0	0	0	0	
4	0	Personnel Management Asa III	Tony Agnon	0	0	0	0	0	0	0	0	
5	0	0	0	0	0	0	0	0	0	0	0	
6	0	0	0	0	0	0	0	0	0	0	0	
7	0	0	0	0	0	0	0	0	0	0	0	
8	0	0	0	0	0	0	0	0	0	0	0	
9	0	0	0	0	0	0	0	0	0	0	0	
10	0	0	0	0	0	0	0	0	0	0	0	
11	0	0	0	0	0	0	0	0	0	0	0	
12	0	0	0	0	0	0	0	0	0	0	0	
13	0	0	0	0	0	0	0	0	0	0	0	
14	0	0	0	0	0	0	0	0	0	0	0	
15	0	0	0	0	0	0	0	0	0	0	0	
16	0	0	0	0	0	0	0	0	0	0	0	
17	0	0	0	0	0	0	0	0	0	0	0	
18	0	0	0	0	0	0	0	0	0	0	0	
19	0	0	0	0	0	0	0	0	0	0	0	
20	0	0	0	0	0	0	0	0	0	0	0	
21	0	0	0	0	0	0	0	0	0	0	0	
22	0	0	0	0	0	0	0	0	0	0	0	
23	0	0	0	0	0	0	0	0	0	0	0	
24	0	0	0	0	0	0	0	0	0	0	0	
25	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFID ambulatory service personnel, 15% of reg. rate of pay

ORIGINAL

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

FUNCTIONAL AREA: Executive Direction
DEPARTMENT/AGENCY: Civil Service Commission
PROGRAM: Legal
FUND: General Funds

(A) No.	(B) Position Number	(C) Position Title	(D) Name of Incumbent	(E) Grade/Step	(F) Salary	(G) Overtime	(H) Special*	(I) Increment		(J) (E+F+G+H) Subtotal	(K) Retirement (J * 30.09%) (Z)	(L) Retire (DD) (S19,02*26FP)	(M) Social Security (6.2% * J)	(N) Benefits			(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL	
								Date	Amnt.					Medicare (1.45% * J)	Life (1/)	Medical (F * 7%) (P)			Dental (F * 7%) (Q)
1		Administrative Council	Sophia S. Diaz	A402	\$68,493	0	\$0	8/30/2013	\$1,227	\$69,720	\$20,979	\$0	\$0	\$1,011	\$0	\$4,076	\$386	\$26,452	\$96,172
2					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
3					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
4					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
5					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
6					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
7					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
8					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
9					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
10					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0
				Grand Total:		\$68,493	\$0	\$0	\$1,227	\$69,720	\$20,979	\$0	\$0	\$1,011	\$0	\$4,076	\$386	\$26,452	\$96,172

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ FY 2011 (current) Gov Guam contribution for Life Insurance is \$174 per annum. Subject to change in FY 2013
2/ FY 2013 (proposed) Gov Guam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

ORIGINAL

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

Input by Department												
(A)	(B)	(C)	(D)	Special Pay Categories						(K)		
No. Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard Pay 10%	Hazard Pay 9%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+C+H+I+J) Subtotal		
1	Administrative Counsel	Sophia S. Diaz	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	0	0	0	0	0	0	0	0	0	0	0	
3	0	0	0	0	0	0	0	0	0	0	0	
4	0	0	0	0	0	0	0	0	0	0	0	
5	0	0	0	0	0	0	0	0	0	0	0	
6	0	0	0	0	0	0	0	0	0	0	0	
7	0	0	0	0	0	0	0	0	0	0	0	
8	0	0	0	0	0	0	0	0	0	0	0	
9	0	0	0	0	0	0	0	0	0	0	0	
10	0	0	0	0	0	0	0	0	0	0	0	
11	0	0	0	0	0	0	0	0	0	0	0	
12	0	0	0	0	0	0	0	0	0	0	0	
13	0	0	0	0	0	0	0	0	0	0	0	
14	0	0	0	0	0	0	0	0	0	0	0	
15	0	0	0	0	0	0	0	0	0	0	0	
16	0	0	0	0	0	0	0	0	0	0	0	
17	0	0	0	0	0	0	0	0	0	0	0	
18	0	0	0	0	0	0	0	0	0	0	0	
19	0	0	0	0	0	0	0	0	0	0	0	
20	0	0	0	0	0	0	0	0	0	0	0	
21	0	0	0	0	0	0	0	0	0	0	0	
22	0	0	0	0	0	0	0	0	0	0	0	
23	0	0	0	0	0	0	0	0	0	0	0	
24	0	0	0	0	0	0	0	0	0	0	0	
25	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFID ambulatory service personnel, 15% of reg. rate of pay

ORIGINAL

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: Executive Direction
DEPARTMENT/AGENCY: Civil Service Commission
PROGRAM: Commission Board
FUND: General Funds

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/ Step	(E) Salary	(F) Overtime	(G) Special	(H) Increment		(I) Advt.	(J) Subtotal	(K) Retirement	(L) Retire (DD)	(M) Social Security	(N) Benefits			(O) Life	(P) Medical (P)		(Q) Dental	(R) Total Benefits	(S) TOTAL		
							Date	Advt.						Medicare	Life	Medical		Dental						
1	Board Secretary	Marilda T. Talao (Undas)	1-9	\$31,014	0	0	0	0	0	\$31,014	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
19				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
22				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
24				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
				Grand Total:						\$31,014	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
										\$31,014	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
										\$31,014	\$9,332	\$0	\$0	\$0	\$450	\$174	\$3,576	\$386	\$13,918	\$44,932				

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ FY 2011 (current) Gov.Guam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2013
2/ FY 2013 (proposed) Gov.Guam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

Government of Guam
 Fiscal Year 2013
 Agency Staffing Pattern
 (PROPOSED)

Input by Department												
(A)	(B)	(C)	(D)	Special Pay Categories						(K)		
No. Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sundry Pay 1.5%	Nurse Pay 1.5%	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal		
1	0	Board Secretary	Marilda T. Takao (Unclass)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	0			0	0	0	0	0	0	0	0	
3	0			0	0	0	0	0	0	0	0	
4	0			0	0	0	0	0	0	0	0	
5	0			0	0	0	0	0	0	0	0	
6	0			0	0	0	0	0	0	0	0	
7	0			0	0	0	0	0	0	0	0	
8	0			0	0	0	0	0	0	0	0	
9	0			0	0	0	0	0	0	0	0	
10	0			0	0	0	0	0	0	0	0	
11	0			0	0	0	0	0	0	0	0	
12	0			0	0	0	0	0	0	0	0	
13	0			0	0	0	0	0	0	0	0	
14	0			0	0	0	0	0	0	0	0	
15	0			0	0	0	0	0	0	0	0	
16	0			0	0	0	0	0	0	0	0	
17	0			0	0	0	0	0	0	0	0	
18	0			0	0	0	0	0	0	0	0	
19	0			0	0	0	0	0	0	0	0	
20	0			0	0	0	0	0	0	0	0	
21	0			0	0	0	0	0	0	0	0	
22	0			0	0	0	0	0	0	0	0	
23	0			0	0	0	0	0	0	0	0	
24	0			0	0	0	0	0	0	0	0	
25	0			0	0	0	0	0	0	0	0	
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFID ambulatory service personnel, 15% of reg. rate of pay

ORIGINAL

**Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)**

FUNCTIONAL AREA: Executive Direction
DEPARTMENT/AGENCY: Civil Service Commission
PROGRAM: Summary
FUND: General Funds

[BBMR SP-1]

ORIGINAL

Input by Department																							
(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(I) Advt.	(J) Subtotal (E+F+G+I)	(K) Retirement (J * 28.3%)(2)	(L) Retire (DDD) (\$19.02*26P)	(M) Benefits			(O) Life (1)	(P) Medical (Premium)		(Q) Dental (Premium)		(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL	
							Date	Advt.					Social Security (6.2% * J)	Medicare (1.45% * J)	Medical		Dental						
1	Director's Office			\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	Personnel Management Adm.			197,718	0	\$0			1,990	199,708	56,517	0	2,896	0	696	14,304	0	1,544	0	75,957	275,665		
3	Legal			204,172	0	\$0			4,660	208,832	59,099	0	3,028	0	696	7,196	0	940	0	70,960	279,792		
4	Board			62,114	0	\$0			1,227	63,341	17,926	0	918	0	0	4,076	0	386	0	23,306	86,647		
5				31,014	0	\$0			0	31,014	8,777	0	450	0	174	3,576	0	386	0	13,363	44,377		
6				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
7				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
8				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
9				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
10				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
11				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
12				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
13				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
14				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
15				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
16				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
17				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
18				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
19				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
20				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
21				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
22				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
23				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
24				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
25				0	0	\$0			0	0	0	0	0	0	0	0	0	0	0	0	0		
Grand Total:				\$495,018	\$0	\$0			\$7,877	\$502,895	\$142,319	\$0	\$0	\$0	\$7,292	\$1,566	\$29,152	\$3,256	\$183,585	\$686,480			

* Night Differential / Hazardous / Worker's Compensation / etc.
 1/ FY 2011 (current) Gov/Guam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2012
 2/ FY 2012 (proposed) Gov/Guam contribution rate of 28.3% for the Government of Guam Retirement is subject to change.

FUNCTIONAL AREA: Executive Direction
 DEPARTMENT/AGENCY: Civil Service Commission
 PROGRAM: Director's Office
 FUND: General Funds

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special	(H) Incumbent		(I) Amt.	(J) Subtotal	(K) Retirement (1 + 28.3%)(2)	(L) Retire (DD) (\$19,027.26PF)	(M) Benefits			(P) Medical Premium	(Q) Dental Premium	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
							Date						Social Security (6.2% + J)	Medicare (1.45% + J)	Life (1)				
1	Executive Director (Unclass)	Alberto A. Lamorena	L3-10	\$75,208	0	0	N/A		0	\$75,208	\$21,284	0	\$1,091	\$174	\$3,576	\$386	\$26,510	\$101,718	
2	Administrative Services Officer	Jennifer B. Reyes	N-17	\$9,283	0	0	1/24/2012	1,437	60,720	17,184	0	880	\$174	\$3,576	\$386	22,200	\$2,920		
3	Project Coordinator (Unclass)	Christine P. Quintana	M-5	\$5,848	0	0	N/A	0	35,848	10,145	0	\$20	\$174	\$3,576	\$386	14,801	\$50,649		
4	Clerk Typist III	Rachel G. Paulino	F-11	27,379	0	0	3/2/2012	553	27,952	7,905	0	405	\$174	\$3,576	\$386	12,446	\$40,578		
5				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
6				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
7				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
8				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
9				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
10				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
11				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
12				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
13				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
14				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
15				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
16				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
17				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
18				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
19				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
20				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
21				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
22				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
23				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
24				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
25				0	0	0		0	0	0	0	0	0	0	0	0	0	0	
				Grand Total:						\$1,990	\$199,708	\$56,517	\$0	\$2,896	\$696	\$14,304	\$1,544	\$75,957	\$275,665

* Night Differential / Hazardous / Worker's Compensation / etc.
 1/ FY 2011 (current) Gov Guam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2012
 2/ FY 2012 (proposed) Gov Guam contribution rate of 28.3% for the Government of Guam Retirement is subject to change.

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)

Input by Department												
Special Pay Categories												
(A)	(B)	(C)	(D)	(E)						(I)	(J)	(K)
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	1/ Hazard Pay 10%	2/ Hazard Pay 8%	3/ Hazard Pay 3%	4/ Nurse Sundry Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	(D+E+F+G+H+I+J)
1	0	Executive Director (Undas)	Alberto A. Latorera	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	0	Administrative Services Officer	Jennifer B. Reyes	0	0	0	0	0	0	0	0	0
3	0	Project Coordinator (Undas)	Christine P. Quinata	0	0	0	0	0	0	0	0	0
4	0	Clerk Typist III	Rachael G. Paulino	0	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel, 15% of reg. rate of pay

ORIGINAL

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: Executive Direction
DEPARTMENT/AGENCY: Civil Service Commission
PROGRAM: Personnel Management Administration
FUND: General Funds

(A) No. / Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overhead	(G) Special	(H) Increment		(I) Advt.	(J) Subtotal (E+F+G+H)	(K) Retirement (J * 28.3% / 2)	(L) Retire (DD) (\$19.02 * 26PP)	(M) Social Security (6.2% * J)	(N) Benefits			(P) Medical (\$/Year)	(Q) Dental (Ftribution)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL	
							Date	Rate						Medicare (1.45% * J)	Life (1)	Life (\$/Year)					
1	Personnel Management Admin.	Roland P. Ferferan	Q-5	\$50,440	0	\$0	3/10/2012	\$1,320	\$51,760	\$14,648	\$0	\$0	\$0	\$751	\$174	\$0	\$0	\$0	\$0	\$15,573	\$67,333
2	Personnel Management Asst. III	Maria P. Masanyon	N-11	48,227	0	\$0	12/15/2012	1,428	49,655	14,052	0	0	0	720	\$174	\$1,560	\$168	\$0	\$1,674	16,674	66,329
3	Personnel Management Asst. III	Maria Cruz	N-16	57,278	0	\$0	4/12/2012	1,903	58,281	16,494	0	0	0	845	\$174	\$4,076	\$386	\$0	\$21,975	80,256	
4	Personnel Management Asst. III	Tony Agnon	N-11	48,227	0	\$0	4/18/2012	909	49,136	13,905	0	0	0	712	\$174	\$1,560	\$386	\$0	16,738	65,874	
5				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
6				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
7				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
8				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
9				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
10				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
11				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
12				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
13				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
14				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
15				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
16				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
17				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
18				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
19				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
20				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
21				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
22				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
23				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
24				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
25				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
				Grand Total:		\$204,172	\$0	\$0	\$4,660	\$208,832	\$59,099	\$0	\$0	\$3,028	\$696	\$7,196	\$940	\$70,960	\$279,792		

* Night Differential / Hazardous / Worker's Compensation / etc.
1/; FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2012
2/; FY 2012 (proposed) GovGuam contribution rate of 28.3% for the Government of Guam Retirement is subject to change.

Input by Department

Input by Department

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)

Input by Department												
Special Pay Categories												
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)		
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard Pay 10%	Hazard Pay 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal	
1	0	Personnel Management Admin.	Roland P. Ferjran	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	0	Personnel Management Ana. III	Maria P. Masuayon	0	0	0	0	0	0	0	0	
3	0	Personnel Management Ana. III	Maria Cruz	0	0	0	0	0	0	0	0	
4	0	Personnel Management Ana. III	Tony Agnon	0	0	0	0	0	0	0	0	
5	0	0	0	0	0	0	0	0	0	0	0	
6	0	0	0	0	0	0	0	0	0	0	0	
7	0	0	0	0	0	0	0	0	0	0	0	
8	0	0	0	0	0	0	0	0	0	0	0	
9	0	0	0	0	0	0	0	0	0	0	0	
10	0	0	0	0	0	0	0	0	0	0	0	
11	0	0	0	0	0	0	0	0	0	0	0	
12	0	0	0	0	0	0	0	0	0	0	0	
13	0	0	0	0	0	0	0	0	0	0	0	
14	0	0	0	0	0	0	0	0	0	0	0	
15	0	0	0	0	0	0	0	0	0	0	0	
16	0	0	0	0	0	0	0	0	0	0	0	
17	0	0	0	0	0	0	0	0	0	0	0	
18	0	0	0	0	0	0	0	0	0	0	0	
19	0	0	0	0	0	0	0	0	0	0	0	
20	0	0	0	0	0	0	0	0	0	0	0	
21	0	0	0	0	0	0	0	0	0	0	0	
22	0	0	0	0	0	0	0	0	0	0	0	
23	0	0	0	0	0	0	0	0	0	0	0	
24	0	0	0	0	0	0	0	0	0	0	0	
25	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnels
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFID ambulatory service personnel, 15% of reg. rate of pay

ORIGINAL

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA: Executive Direction
DEPARTMENT/AGENCY: Civil Service Commission
PROGRAM: Legal
FUND: General Funds

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Specialty	(H) Increment		(I) Amt.	(J) (E+F+G+I) Subtotal	Benefits								(R) Total Benefits (K thru Q)	(S) (J+R) TOTAL
							Date	8/30/2012			(K) Retirement (J * 28.3%)(2)	(L) Retire (DDD) (\$19,02*260P)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life (1/)	(P) Medical (F)(Incubent)	(Q) Dental (F)(Incubent)			
1	Administrative Counsel	Sophia S. Diaz	A401	\$62,114	0	0	0	8/30/2012	\$1,227	\$63,341	\$17,926	\$0	\$0	\$918	\$0	\$0	\$4,076	\$386	\$23,306	\$86,647
2				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
3				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
4				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
5				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
6				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
7				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
8				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
9				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
10				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
11				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
12				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
13				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
14				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
15				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
16				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
17				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
18				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
19				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
20				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
21				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
22				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
23				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
24				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
25				0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
				Grand Total:	\$62,114	\$0	\$0		\$1,227	\$63,341	\$17,926	\$0	\$0	\$918	\$0	\$0	\$4,076	\$386	\$23,306	\$86,647

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ FY 2011 (current) Gov/Guam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2012
2/ FY 2012 (proposed) Gov/Guam contribution rate of 28.3% for the Government of Guam Retirement is subject to change.

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)

Input by Department												
Special Pay Categories												
(A)	(B)	(C)	(D)	(E)		(F)	(G)	(H)	(I)	(J)	(K)	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard Pay 10%	Hazard Pay 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal	
1	0	Administrative Counsel	Sophia S. Diaz	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	0			0	0	0	0	0	0	0	0	
3	0			0	0	0	0	0	0	0	0	
4	0			0	0	0	0	0	0	0	0	
5	0			0	0	0	0	0	0	0	0	
6	0			0	0	0	0	0	0	0	0	
7	0			0	0	0	0	0	0	0	0	
8	0			0	0	0	0	0	0	0	0	
9	0			0	0	0	0	0	0	0	0	
10	0			0	0	0	0	0	0	0	0	
11	0			0	0	0	0	0	0	0	0	
12	0			0	0	0	0	0	0	0	0	
13	0			0	0	0	0	0	0	0	0	
14	0			0	0	0	0	0	0	0	0	
15	0			0	0	0	0	0	0	0	0	
16	0			0	0	0	0	0	0	0	0	
17	0			0	0	0	0	0	0	0	0	
18	0			0	0	0	0	0	0	0	0	
19	0			0	0	0	0	0	0	0	0	
20	0			0	0	0	0	0	0	0	0	
21	0			0	0	0	0	0	0	0	0	
22	0			0	0	0	0	0	0	0	0	
23	0			0	0	0	0	0	0	0	0	
24	0			0	0	0	0	0	0	0	0	
25	0			0	0	0	0	0	0	0	0	
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel, 15% of reg. rate of pay

ORIGINAL

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA:
DEPARTMENT/AGENCY:
PROGRAM:
FUND:

Input by Department																											
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)									
Position Number	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Specials	Increment Date	Avail.	(E+F+G+I) Subtotal	Retirement (1 * 28.3%)(2)	Retire (DD) (\$19,02*26P)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (1)	Medical (P)(1)	Dental (Q)(1)	Total Benefits (K thru Q)	(J + R) TOTAL									
1	Board Secretary	Martina T. Takao (Uchias)	1-9	\$31,014	\$0	\$0			\$31,014	\$8,777	\$0	\$0	\$450	\$174	\$3,576	\$386	\$13,363	\$44,377									
2				0	0	0			0	0	0	0	0	0	0	0	0	0									
3				0	0	0			0	0	0	0	0	0	0	0	0	0									
4				0	0	0			0	0	0	0	0	0	0	0	0	0									
5				0	0	0			0	0	0	0	0	0	0	0	0	0									
6				0	0	0			0	0	0	0	0	0	0	0	0	0									
7				0	0	0			0	0	0	0	0	0	0	0	0	0									
8				0	0	0			0	0	0	0	0	0	0	0	0	0									
9				0	0	0			0	0	0	0	0	0	0	0	0	0									
10				0	0	0			0	0	0	0	0	0	0	0	0	0									
11				0	0	0			0	0	0	0	0	0	0	0	0	0									
12				0	0	0			0	0	0	0	0	0	0	0	0	0									
13				0	0	0			0	0	0	0	0	0	0	0	0	0									
14				0	0	0			0	0	0	0	0	0	0	0	0	0									
15				0	0	0			0	0	0	0	0	0	0	0	0	0									
16				0	0	0			0	0	0	0	0	0	0	0	0	0									
17				0	0	0			0	0	0	0	0	0	0	0	0	0									
18				0	0	0			0	0	0	0	0	0	0	0	0	0									
19				0	0	0			0	0	0	0	0	0	0	0	0	0									
20				0	0	0			0	0	0	0	0	0	0	0	0	0									
21				0	0	0			0	0	0	0	0	0	0	0	0	0									
22				0	0	0			0	0	0	0	0	0	0	0	0	0									
23				0	0	0			0	0	0	0	0	0	0	0	0	0									
24				0	0	0			0	0	0	0	0	0	0	0	0	0									
25				0	0	0			0	0	0	0	0	0	0	0	0	0									
Grand Total:									\$31,014	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$31,014	\$8,777	\$0	\$0	\$450	\$174	\$3,576	\$386	\$13,363	\$44,377

* Night Differential / Hazardous / Worker's Compensation / etc.
1/: FY 2011 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2012
2/: FY 2012 (proposed) GovGuam contribution rate of 28.3% for the Government of Guam Retirement is subject to change.

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(PROPOSED)

Input by Department												
Special Pay Categories												
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)		
No. Position Number	Position Title	Name of incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 5%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal		
1	Board Secretary	Maitida T. Takao (Juradas)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	0	0	0	0	0	0	0	0	0	0	0	
3	0	0	0	0	0	0	0	0	0	0	0	
4	0	0	0	0	0	0	0	0	0	0	0	
5	0	0	0	0	0	0	0	0	0	0	0	
6	0	0	0	0	0	0	0	0	0	0	0	
7	0	0	0	0	0	0	0	0	0	0	0	
8	0	0	0	0	0	0	0	0	0	0	0	
9	0	0	0	0	0	0	0	0	0	0	0	
10	0	0	0	0	0	0	0	0	0	0	0	
11	0	0	0	0	0	0	0	0	0	0	0	
12	0	0	0	0	0	0	0	0	0	0	0	
13	0	0	0	0	0	0	0	0	0	0	0	
14	0	0	0	0	0	0	0	0	0	0	0	
15	0	0	0	0	0	0	0	0	0	0	0	
16	0	0	0	0	0	0	0	0	0	0	0	
17	0	0	0	0	0	0	0	0	0	0	0	
18	0	0	0	0	0	0	0	0	0	0	0	
19	0	0	0	0	0	0	0	0	0	0	0	
20	0	0	0	0	0	0	0	0	0	0	0	
21	0	0	0	0	0	0	0	0	0	0	0	
22	0	0	0	0	0	0	0	0	0	0	0	
23	0	0	0	0	0	0	0	0	0	0	0	
24	0	0	0	0	0	0	0	0	0	0	0	
25	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel, 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(CURRENT)**

FUNCTIONAL AREA: Executive Direction
 DEPARTMENT/AGENCY: Civil Service Commission
 PROGRAM: SUMMARY
 FUND: General Funds

[BBMR SP-1]

Input by Department													Input by Department								
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)			(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Increment Date	Inc. Amt.	(E+F+G+H) Subtotal	Retirement (J * 2.746%)	Retire (DD) (\$18.40*26P)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL		
1		Director's Office			\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2		Personal Management Adm.			197,718	0	\$0		0	197,718	54,293	0	0	2,867	696	14,304	1,544	73,704	271,422		
3		Legal Board			201,650	0	\$0		1,485	203,105	55,773	0	0	2,945	696	7,196	940	67,550	270,555		
4		Board			59,329	0	\$0		321	59,650	16,380	0	0	865	0	4,076	386	21,707	81,357		
5					31,014	0	\$0		0	31,014	8,516	0	0	450	174	3,576	386	13,102	44,116		
6					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
7					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
8					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
9					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
10					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
11					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
12					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
13					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
14					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
15					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
16					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
17					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
18					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
19					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
20					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
21					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
22					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
23					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
24					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
25					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0		
Grand Total:					\$489,711	\$0	\$0		\$1,776	\$491,487	\$134,962	\$0	\$0	\$7,127	\$1,566	\$29,152	\$3,286	\$176,063	\$667,550		

* Night Differential / Hazardous / Worker's Compensation / etc.

ORIGINAL

Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA: Executive Direction
DEPARTMENT/AGENCY: Civil Services Commission
PROGRAM: Director's Office
FUND: General Funds

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)			(N)	(O)	(P)	(Q)	(R)	(S)
							Date	Am.					Retire (DD)	Medicare	Life						
1	Executive Director (Unclass)	Alberto A. Lamorena	1-3-10	\$75,208	\$0	\$0	N/A		\$0	\$75,208	\$20,652	\$0	\$1,091	\$174	\$3,576	\$386	\$25,879	\$101,087			
2	Administrative Services Officer	Jennifer R. Reyes	N-17	\$9,283	0	\$0	1/24/2012		0	\$9,283	16,279	0	860	\$174	\$3,576	\$386	21,275	80,558			
3	Project Coordinator (Unclass)	Christine P. Quiñara	M-5	\$5,848	0	\$0	N/A		0	\$5,848	9,844	0	520	\$174	\$3,576	\$386	14,500	50,348			
4	Clerk Typist III	Rachael G. Paulino	F-11	27,379	0	\$0	3/2/2012		0	27,379	7,518	0	397	\$174	\$3,576	\$386	12,051	39,430			
5				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
6				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
7				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
8				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
9				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
10				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
11				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
12				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
13				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
14				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
15				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
16				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
17				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
18				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
19				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
20				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
21				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
22				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
23				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
24				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
25				0	0	\$0			0	0	0	0	0	0	0	0	0	0			
Grand Total:				\$197,718	\$0	\$0			\$0	\$197,718	\$54,293	\$0	\$2,867	\$696	\$14,304	\$1,544	\$73,704	\$271,422			

* Night Differential / Hazardous / Worker's Compensation / etc.

Input by Department

Input by Department

Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(CURRENT)

Input by Department												
Special Pay Categories												
(A)	(B)	(C)	(D)	(E)	(E)	(G)	(H)	(I)	(J)	(K)		
No. Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 100%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal		
1	Executive Director (Unclass)	Alberto A. Lamorena	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	Administrative Services Officer	Jennifer R. Reyes	0	0	0	0	0	0	0	0	0	
3	Project Coordinator (Unclass)	Christine P. Quinata	0	0	0	0	0	0	0	0	0	
4	Clerk Typist III	Rachel G. Paulino	0	0	0	0	0	0	0	0	0	
5	0	0	0	0	0	0	0	0	0	0	0	
6	0	0	0	0	0	0	0	0	0	0	0	
7	0	0	0	0	0	0	0	0	0	0	0	
8	0	0	0	0	0	0	0	0	0	0	0	
9	0	0	0	0	0	0	0	0	0	0	0	
10	0	0	0	0	0	0	0	0	0	0	0	
11	0	0	0	0	0	0	0	0	0	0	0	
12	0	0	0	0	0	0	0	0	0	0	0	
13	0	0	0	0	0	0	0	0	0	0	0	
14	0	0	0	0	0	0	0	0	0	0	0	
15	0	0	0	0	0	0	0	0	0	0	0	
16	0	0	0	0	0	0	0	0	0	0	0	
17	0	0	0	0	0	0	0	0	0	0	0	
18	0	0	0	0	0	0	0	0	0	0	0	
19	0	0	0	0	0	0	0	0	0	0	0	
20	0	0	0	0	0	0	0	0	0	0	0	
21	0	0	0	0	0	0	0	0	0	0	0	
22	0	0	0	0	0	0	0	0	0	0	0	
23	0	0	0	0	0	0	0	0	0	0	0	
24	0	0	0	0	0	0	0	0	0	0	0	
25	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel, 15% of reg. rate of pay

ORIGINAL

Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA: Executive Direction
DEPARTMENT/AGENCY: Civil Service Commission
PROGRAM: Personnel Management Administration
FUND: General Funds

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(I) Subtotal	(J) Retirement (J * 27.46%)	(K) Retire (DD) (\$18.40*26P)	(L) Social Security (6.2% * J)	(M) Benefits			(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J+R) TOTAL
							Date	Amc.					Medicare (1.45% * J)	Life (\$174)	Life (\$174)				
1	Personnel Management Admin.	Roland P. Ferjeran	Q-4	\$47,918	0	\$0	3/10/2011	\$1,455	\$49,373	\$13,558	\$0	\$0	\$716	\$174	\$0	\$0	\$0	\$14,448	\$63,821
2	Personnel Management Ana. III	Maria P. Masnyon	N-11	48,227	0	\$0	12/15/2012	0	48,227	13,243	0	0	699	\$174	1,560	0	168	15,944	64,071
3	Personnel Management Ana. III	Maria Cruz	N-16	57,278	0	\$0	4/12/2012	0	57,278	15,729	0	0	831	\$174	4,076	0	386	21,195	78,473
4	Personnel Management Ana. III	Tony Agnon	N-11	48,227	0	\$0	4/18/2012	0	48,227	13,243	0	0	699	\$174	1,560	0	386	16,062	64,289
5				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
6				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
7				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
8				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
9				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
10				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
11				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
12				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
13				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
14				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
15				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
16				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
17				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
18				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
19				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
20				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
21				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
22				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
23				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
24				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
25				0	0	\$0		0	0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$201,550	\$0	\$0		\$1,455	\$203,105	\$55,773	\$0	\$0	\$2,945	\$696	\$7,196	\$940	\$67,550	\$270,655	

* Night Differential / Hazardous / Worker's Compensation / etc.

ORIGINAL

Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(CURRENT)

Input by Department												
Special Pay Categories												
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)		
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard Pay 10%	Hazard Pay 8%	Nurse Sundry Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal	
1	0	Personnel Management Admin.	Roland J. Perjeran	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	0	Personnel Management Asst. III	Maria P. Manayon	0	0	0	0	0	0	0	0	
3	0	Personnel Management Asst. III	Maria Cruz	0	0	0	0	0	0	0	0	
4	0	Personnel Management Asst. III	Tony Agnon	0	0	0	0	0	0	0	0	
5	0	0	0	0	0	0	0	0	0	0	0	
6	0	0	0	0	0	0	0	0	0	0	0	
7	0	0	0	0	0	0	0	0	0	0	0	
8	0	0	0	0	0	0	0	0	0	0	0	
9	0	0	0	0	0	0	0	0	0	0	0	
10	0	0	0	0	0	0	0	0	0	0	0	
11	0	0	0	0	0	0	0	0	0	0	0	
12	0	0	0	0	0	0	0	0	0	0	0	
13	0	0	0	0	0	0	0	0	0	0	0	
14	0	0	0	0	0	0	0	0	0	0	0	
15	0	0	0	0	0	0	0	0	0	0	0	
16	0	0	0	0	0	0	0	0	0	0	0	
17	0	0	0	0	0	0	0	0	0	0	0	
18	0	0	0	0	0	0	0	0	0	0	0	
19	0	0	0	0	0	0	0	0	0	0	0	
20	0	0	0	0	0	0	0	0	0	0	0	
21	0	0	0	0	0	0	0	0	0	0	0	
22	0	0	0	0	0	0	0	0	0	0	0	
23	0	0	0	0	0	0	0	0	0	0	0	
24	0	0	0	0	0	0	0	0	0	0	0	
25	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel, 15% of reg. rate of pay

ORIGINAL

Government of Guam
 Fiscal Year 2011
 Agency Staffing Pattern
 (CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA: Executive Direction
 DEPARTMENT/AGENCY: Civil Service Commission
 PROGRAM: Legal
 FUNDS: General Funds

Input by Department													Input by Department					
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
Position Number	Position Title	Name of Incumbent	Grade Step	Salary	Overtime	Special*	Increment Date	Inc. Amt.	(E+F+G+I) Subtotal	Retirement (I * 27.46%)	Retire (DDI) (\$18.40*26P)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life	Medical (Pretidnd)	Dental (Pretidnd)	Total Benefits (K thru Q)	(I + R) TOTAL
1	Administrative Counsel	Sophia S. Diaz	A3/03	\$59,529	\$0	\$0	8/30/2011	\$321	\$59,650	\$16,380	\$0	\$0	\$865	\$0	\$4,076	\$386	\$21,707	\$81,357
2				0	0	0		0	0	0	0	0	0	0	0	0	0	0
3				0	0	0		0	0	0	0	0	0	0	0	0	0	0
4				0	0	0		0	0	0	0	0	0	0	0	0	0	0
5				0	0	0		0	0	0	0	0	0	0	0	0	0	0
6				0	0	0		0	0	0	0	0	0	0	0	0	0	0
7				0	0	0		0	0	0	0	0	0	0	0	0	0	0
8				0	0	0		0	0	0	0	0	0	0	0	0	0	0
9				0	0	0		0	0	0	0	0	0	0	0	0	0	0
10				0	0	0		0	0	0	0	0	0	0	0	0	0	0
11				0	0	0		0	0	0	0	0	0	0	0	0	0	0
12				0	0	0		0	0	0	0	0	0	0	0	0	0	0
13				0	0	0		0	0	0	0	0	0	0	0	0	0	0
14				0	0	0		0	0	0	0	0	0	0	0	0	0	0
15				0	0	0		0	0	0	0	0	0	0	0	0	0	0
16				0	0	0		0	0	0	0	0	0	0	0	0	0	0
17				0	0	0		0	0	0	0	0	0	0	0	0	0	0
18				0	0	0		0	0	0	0	0	0	0	0	0	0	0
19				0	0	0		0	0	0	0	0	0	0	0	0	0	0
20				0	0	0		0	0	0	0	0	0	0	0	0	0	0
21				0	0	0		0	0	0	0	0	0	0	0	0	0	0
22				0	0	0		0	0	0	0	0	0	0	0	0	0	0
23				0	0	0		0	0	0	0	0	0	0	0	0	0	0
24				0	0	0		0	0	0	0	0	0	0	0	0	0	0
25				0	0	0		0	0	0	0	0	0	0	0	0	0	0
Grand Total:				\$59,529	\$0	\$0		\$321	\$59,650	\$16,380	\$0	\$0	\$865	\$0	\$4,076	\$386	\$21,707	\$81,357

* Night Differential / Hazardous / Worker's Compensation / etc.

ORIGINAL

Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(CURRENT)

Input by Department										
Special Pay Categories										
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
No. Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sundry Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	Administrative Counsel	Sophia S. Diaz	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	0	0	0	0	0	0	0	0	0	0
3	0	0	0	0	0	0	0	0	0	0
4	0	0	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0
Grand Total:			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel, 15% of reg. rate of pay

Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(CURRENT)

FUNCTIONAL AREA: Executive Direction
DEPARTMENT/AGENCY: Civil Service Commission
PROGRAM: Board of Commissioners
FUND: General Funds

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special	(H) Increment		(I) Date	(J) Subtotal	(K) Retirement (J * 27.46%)	(L) Retire (DD) (18,402.67P)	(M) Social Security (6.2% * J)	(N) Benefits		(O) Life	(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
							Rate	Acc.						Medicare (1.45% * J)	Life					
1	Board Secretary	Melinda T. Takao (Unclass)	1-9	\$31,014	\$0	\$0	\$0	\$0		\$31,014	\$8,516	\$0	\$0	\$450	\$174	\$3,576	\$386	\$13,102	\$44,116	
2				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
3				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
4				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
5				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
6				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
7				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
8				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
9				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
10				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
11				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
12				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
13				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
14				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
15				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
16				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
17				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
18				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
19				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
20				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
21				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
22				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
23				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
24				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
25				0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
				Grand Total:						\$31,014	\$8,516	\$0	\$0	\$450	\$174	\$3,576	\$386	\$13,102	\$44,116	

* Night Differential / Hazardous / Worker's Compensation / etc.

Input by Department

Input by Department

Government of Guam
Fiscal Year 2011
Agency Staffing Pattern
(CURRENT)

Input by Department												
Special Pay Categories												
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)		
No. Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 5%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal		
1	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	0	0	0	0	0	0	0	0	0	0	0	
3	0	0	0	0	0	0	0	0	0	0	0	
4	0	0	0	0	0	0	0	0	0	0	0	
5	0	0	0	0	0	0	0	0	0	0	0	
6	0	0	0	0	0	0	0	0	0	0	0	
7	0	0	0	0	0	0	0	0	0	0	0	
8	0	0	0	0	0	0	0	0	0	0	0	
9	0	0	0	0	0	0	0	0	0	0	0	
10	0	0	0	0	0	0	0	0	0	0	0	
11	0	0	0	0	0	0	0	0	0	0	0	
12	0	0	0	0	0	0	0	0	0	0	0	
13	0	0	0	0	0	0	0	0	0	0	0	
14	0	0	0	0	0	0	0	0	0	0	0	
15	0	0	0	0	0	0	0	0	0	0	0	
16	0	0	0	0	0	0	0	0	0	0	0	
17	0	0	0	0	0	0	0	0	0	0	0	
18	0	0	0	0	0	0	0	0	0	0	0	
19	0	0	0	0	0	0	0	0	0	0	0	
20	0	0	0	0	0	0	0	0	0	0	0	
21	0	0	0	0	0	0	0	0	0	0	0	
22	0	0	0	0	0	0	0	0	0	0	0	
23	0	0	0	0	0	0	0	0	0	0	0	
24	0	0	0	0	0	0	0	0	0	0	0	
25	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from opm-6am, employee must work 4 hours consecutive after opm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel, 15% of reg. rate of pay

ORIGINAL

Government of Guam
Biennial Budget
Fiscal Years 2012 & 2013
Equipment / Capital and Space Requirement

[BBMR EL-1]Rev

Function : Executive Direction
Department/Agency: Civil Service Commission
Program: Departmental Equipment & Space

EQUIPMENT/CAPITAL LISTING

Description	Quantity	Percentage of Use	Comments	
FY 2012				
Four Drawer File Cabinets	30 ea.	100		
Two Drawer File Cabinets	5 ea.	100		
Folding Table	7 ea.	100		
Section Divider	2 ea.	100		
Wooden Shelve	14 ea.	100		
Desk Top Computer w/ Accy.	10 ea.	100		
Telephones	9 ea.	100		
Blue Chair w/ Wheels	5 ea.	100		
Green Chair	2 ea.	100		
Credenza	5 ea.	100		
Computer Table	5 ea.	100		
Wooden Desk	6 ea.	100		
Metal Desk	5 ea.	100		
Sofa	4 ea.	100		
White Board	3 ea.	100		
Large Conference Table	1 ea.	100		
PA Recorder System	1 ea.	100		
Ups	4 ea.	100		
Xerox Work Centre Model 7775-1	1 ea.	100		
Typewriter	1 ea.	100		
FY 2013				
Four Drawer File Cabinets	30 ea.	100		
Two Drawer File Cabinets	5 ea.	100		
Folding Table	7 ea.	100		
Section Divider	2 ea.	100		
Wooden Shelve	14 ea.	100		
Desk Top Computer w/ Accy.	10 ea.	100		
Telephones	9 ea.	100		
Blue Chair w/ Wheels	5 ea.	100		
Green Chair	2 ea.	100		
Credenza	5 ea.	100		
Computer Table	5 ea.	100		
Wooden Desk	6 ea.	100		
Metal Desk	5 ea.	100		
Sofa	4 ea.	100		
White Board	3 ea.	100		
Large Conference Table	1 ea.	100		
PA Recorder System	1 ea.	100		
Ups	4 ea.	100		
Xerox Work Centre Model 7775-1	1 ea.	100		
Typewriter	1 ea.	100		
SPACE REQUIREMENT				
(for Personnel and Equipment/Capital)		Total Program Space (Sq. Ft.):	Total Program Space Occupied (Sq. Ft.):	
Description	Square Feet	Percent of Total Program Space	Comments	
FY 2012				
Director's Office	284 s.f.	100		
Administrative Support	567 s.f.	100		
Personnel Management Adm.	1,029 s.f.	100		
Legal	284 s.f.	100		
Board Room	1,000 s.f.	100		
Storage Room	686 s.f.	100		
Total s.f.	3,850 s.f.			
FY 2013				
Director's Office	284 s.f.	100		
Administrative Support	567 s.f.	100		
Personnel Management Adm.	1,029 s.f.	100		
Legal	284 s.f.	100		
Board Room	1,000 s.f.	100		
Storage Room	686 s.f.	100		
Total s.f.	3,850 s.f.			

ORIGINAL

Bureau of Budget Management Research
 Prior Year Obligations for FY 2011

BBMR PYO-1

A Transaction/ Obligation Date	B Transaction Type	C Vendor	D General Fund (\$)	E Special Fund (\$)	F Federal Fund (\$)	G Reasons for Nonsubmittal or Nonpayment
N/A						
Total			\$0.00	\$0.00	\$0.00	

Note:

Column A: Completion date of transaction or event prior to October 1, 2010.

Column B: Transaction Type such as personnel action, contracts, etc.

Column C: Vendor or Party owed

Column D, E, & F: Identify funding source and dollar amount inclusive of associated penalties or fees; if more than one transaction, need to total all transactions.

Column G: Note item of concern.

ORIGINAL